

9th German Pharm-Tox Summit • Exhibitor Manual
13–15 March 2024 • Munich

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1. General information

Conference organisation

Conventus Congressmanagement & Marketing GmbH
Carl-Pulfrich-Straße 1 • 07745 Jena, Germany
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Exhibitor coordination

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Homepage

www.gpts-kongress.de

Conference chairs

Thomas Gudermann
Ludwig-Maximilians-Universität München
Walther-Straub-Institut für Pharmakologie
und Toxikologie

Stefan Engelhardt
Technische Universität München
Institut für Pharmakologie und Toxikologie

2. Deadlines

In order to ensure that the conference runs smoothly, I would ask you to complete and return the following forms by **27 February 2024**.

You will find more detailed information on the following pages.

[> Order form electricity/furniture and booth personnel](#)

3. Conference venue

Venue/Address for navigation system

Ludwig-Maximilians University Munich
Faculty of Chemistry and Pharmacy
Butenandtstr. 7-13 • Gebäude F
81377 Munich, Germany



Directions/Loading and unloading and parking spaces

- Parking spaces are available in the marked area

The following costs are incurred:

30 minutes:	free of charge
31st-60th minutes:	1.50 €
every further hour:	1.50 €
Maximum daily rate:	10.00€

- Access for deliveries is via Feodor-Lynen-Straße (yellow arrow) and can be made directly via the marked ground-level entrance
- The area in front of the entrance must be cleared again after delivery

Travelling by public transport

By IC, EC, ICE to Munich Central Station (München Hauptbahnhof). From there, take the subway U1 or U2 to Sendlinger Tor. Change to U6 in the direction of Klinikum Großhadern and get off at Großhadern. Take the stairway to your left and keep left. You are now on Würmtalstr. Now you can walk along Würmtalstraße until the campus comes into view (large modern buildings) on the left (about 10 to 15 minutes) or take the bus line 160 (direction to Karlsfeld/Pasing) or bus line 266 (direction to Gräfelfing) till **Waldhüterstrasse**.

6. Booth information

Additional furniture and registration of booth personnel

- Each package includes one table and two chairs
- Each package includes two free booth personnel

Please complete the following form by **27 February 2024** and use it to register your staff and additional furniture and electricity.

[> Order form electricity/furniture and booth personnel](#)

Booth assembly

All booths must be assembled by the exhibitors. Mounting on walls, pillars and floors is prohibited. Columns, pillars, wall projections, etc. within the exhibition booths are part of the allocated space.

The rented booth area will be marked. It is not permitted to build outside of the booth area. Promotional materials may not be taped to the walls, pillars or other objects of the venue. The exhibitor will be held responsible for any damages.

Floor covering

The floor covering is made of grey tiles. Carpeting and other flooring must be laid safely and may not extend the booth size. When laying floors, make sure that it is residue-free removable. You are recommended to use duct tape only. Unremoved contaminants will be removed at the cost of the exhibitor.

Construction height

The maximum height for all the booths is 2.50 m.

Maximum surface load

The maximum surface load of 400 kg per m² must not be exceeded.

Damages

The exhibitor is held liable for any damage to facilities in the Ludwig-Maximilians University Munich, floors, etc., as well as the rented materials, which has been at his disposal.

Electrical installations

The installation of electrical lines out of the booth by the exhibitor is prohibited. Please contact our conference team on-site. The exhibitor is in charge for the installation within the booth – by the book of the VDE-requirements.

ELT – protective measures:

For the booth installation is an overcurrent protective device required. All electrical devices need to be comply with the VDE-requirements/EU Low Voltage Directive. All electrical devices must be marked with a safety mark.

Fire protection

The existing emergency exits, fire extinguishers, hydrants, manual call points, electrical distribution, control panels and telephone distribution may not be obstructed or made inaccessible under any circumstances. Open flames or light, for example alcohol, fuel oil, gas, etc. is prohibited.

Materials for booth decoration need to be out of flame-retardant material (B1 in accordance with DIN 4102 or at least Class C in accordance with EN 13501-1). A verification has to be available at your booth.

The use of naked flames or light, e.g. spirit, heating oil, gas, etc. is prohibited.

Security

There is no overnight security! The Ludwig-Maximilians University Munich and the organiser Conventus assume no liability for loss or damages for items that are brought into the venue. The rooms and the venue will be closed and locked after the scientific programme.

Smoking

Smoking is strictly prohibited at all times in the Ludwig-Maximilians University Munich

Theft

We recommend not to leave your booth unattended during opening hours and to secure valuables. Please do not leave your booth unattended during the set-up hours, as long as valuable goods are not stocked secure.

Waste disposal

On the day of assembly and dismantling, a pallet will be provided for the cantonage. The packaging material can be disposed of there for a fee.

You can order this on the form. If you do not order additional waste disposal, you must take the waste away with you.

It is not allowed to leave materials in the venue. Materials and goods left behind will be disposed at the charge of the exhibitor without any further examination. Please dispose any further waste besides the usual solid waste on your own.

Empties

No empties may be stored in the stands, outside the stands or on the outdoor area during the construction, congress and dismantling periods.

Pallet truck

Please note that the Ludwig-Maximilians-Universität München can provide a pallet truck if required.

Booth cleaning

The premises are cleaned every morning before the start of the event.

Additional stand cleaning must be requested via gpts@conventus.de.

Internet access

Free WLAN "BayernWLAN" is available at the conference venue.

7. Catering

The aim is to use various catering measures to direct the flow of participants in the interests of the industry exhibitors and to create an excellent communication platform.

Participants will have the opportunity to purchase various drinks and food at a favourable price from a conference bistro.

Your additional options - Booth catering:

Offer participants an additional range of snacks and drinks and get straight into the conversation at your stand (e.g. juices, soft drinks, barista bar, popcorn machine, ice cream freezer etc. as a visitor magnet).

The form will be sent to interested parties on 20 February 2024.

Opening hours evening programme "Get together and Poster walk"

Wednesday, 13 June 2024 | 17:00 - 18:30

8. Industrial exhibition

Exhibitor - alphabetical	m ²	Width	Depth	Height	Booth number
Biomol GmbH	6,0 m ²	3,0 m	2,0 m		2
BIOTREND Chemikalien GmbH	6,0 m ²	3,0 m	2,0 m	2,5 m	5
CellSense Technologies	4,0 m ²	2,0 m	2,0 m		6
frei	6,0 m ²	3,0 m	2,0 m		1
ICCR-Roßdorf GmbH	6,0 m ²	3,0 m	2,0 m		4
PHIO scientific GmbH	4,0 m ²	2,0 m	2,0 m		9
PortaCellTec Biosciences GmbH	4,0 m ²	2,0 m	2,0 m	2,5 m	7
Promega GmbH	6,0 m ²	3,0 m	2,0 m	2,5 m	8
Proteintech	6,0 m ²	3,0 m	2,0 m		3

Exhibitor - numerical	m ²	Width	Depth	Height	Booth number
frei	6,0 m ²	3,0 m	2,0 m		1
Biomol GmbH	6,0 m ²	3,0 m	2,0 m		2
Proteintech	6,0 m ²	3,0 m	2,0 m		3
ICCR-Roßdorf GmbH	6,0 m ²	3,0 m	2,0 m		4
BIOTREND Chemikalien GmbH	6,0 m ²	3,0 m	2,0 m	2,5 m	5
CellSense Technologies	4,0 m ²	2,0 m	2,0 m		6
PortaCellTec Biosciences GmbH	4,0 m ²	2,0 m	2,0 m	2,5 m	7
Promega GmbH	6,0 m ²	3,0 m	2,0 m	2,5 m	8
PHIO scientific GmbH	4,0 m ²	2,0 m	2,0 m		9

